



## Schools Funding Forum 17th October 2024

## ITEM 2

**Subject Heading:**

**Election of Chair and Vice Chair, and  
School Forum Constitution**

**Report Author:**

**Hany Moussa – Principal Education  
Finance Officer**

**Eligibility to vote:**

**All members**

### SUMMARY

This report outlines the requirements for election of the Chair and Vice Chair for Schools Forum, and an update to the Constitution for the Schools Forum.

### RECOMMENDATIONS

That the Schools Funding Forum:

- (i) Elect a Chair and Vice Chair from its members, excluding LA officers and elected members, to preside over Schools Forum meetings for the academic year 2024-25
- (ii) Notes the Constitution document and suggest amendments for finalisation for the updated Constitution for Schools Forum

### REPORT DETAIL

#### 1. Election of Chair for the Academic Year 2024-25

- Nominations for the role of Chair
- Election of the Chair by members
- Newly elected Chair assumes the role

## 2. Election of Vice Chair for the Academic Year 2024-25

- Nominations for the role of Vice Chair.
- Election of the Vice Chair by members.

## 3. Draft Constitution of the London Borough of Havering Schools' Forum

In line with the DfE's Schools Forum Operational and good practice guide (March 2021) (**Appendix B**), the Local Authority is updating the constitution of the Schools Forum and a draft version of the Constitution is provided in **Appendix A**.

School Forum member views is welcomed to the draft version of the Constitution, and suggested amendments, in advance on next steps before the Constitution is formally adopted.